

**ST. VINCENT DE PAUL CATHOLIC SCHOOLS**  
**Junior High After School Program Information**  
**2018/19 School Year**

**PURPOSE:** The main purpose of the After School Program (ASP) is to provide supervised extended care for the students of working parents and parents who, for whatever reason, cannot pick their student(s) up immediately after school. Students in ASP are expected to show respect for themselves and others and follow the rules they follow during the school day. If a child is a behavior concern, we will follow the guidelines in the school handbook.

Jr. High ASP daily hours are 4:00-5:30 PM. Parents may use this service every school day or occasionally as needed. If there is a change to your child's after school pick-up routine, please let the program know. Jr. High students may stay in the Jr./Sr. High library until 4 p.m. Jr. High students using the ASP should check in at St. Vincent Elementary School between 3:55 - 4:05 p.m and cannot leave the school grounds before checking in. Jr. High Students may not check in before this time. If students who are expected to attend have not checked in by 4:05 p.m., the student's parents will be contacted.

**ACTIVITIES:** Each day the students will be given time to read and study. Periodically, we will have organized activities. Because the students will be checking in around 4 p.m., we will not be providing a snack or any food. Please make sure that your student(s) have had a snack or food before 4 p.m. At all times there will be adult supervision.

**REGISTRATION:** Whether your child attends regularly or one time, parents must fill out and sign the registration form so that we have emergency and medical information on file for the safety of your child.

**CONTACT INFORMATION:** If you need to contact ASP during ASP hours, please call or text Melinda Carron (573-768-1615) or Bonnie Comte (573-200-9513) ..

**FEES:**

Annual Payment: \$300 per student if an entire year is paid in full up front (for the ASP, this option will need to be paid no later than September 12, 2017).

Monthly Payment: \$45/ month per student if an entire month is paid in full by the first day of the month.

Daily Payment: \$4/day per student if an annual or prepaid monthly payment has not been made.

Late Fees: \$20 for the first 15 minutes (or portion thereof) a parent is late, \$5 per 15 minute increment after the first 15 minutes.