

St. Vincent de Paul Catholic Schools and Archdiocese of St. Louis **Electronic Communication/Technology Agreement**

Please complete this form for each student K-12 to be turned in at the appropriate school.

This form needs to be read by students and parents and signed below and returned to school. Privileges and use of the electronic communication/technology will be denied until a form signed by both student and parent is returned to school.

Students may be given access to St. Vincent Catholic Schools' Electronic Communication/Technology System for educational purposes. **The Electronic Communication/Technology Systems are defined as the schools' network, servers, computer workstations, peripherals, applications, databases, library resources, online resources, Internet access, email and any other technology that may be designated for use by students.**

With this educational opportunity comes responsibility. It is important that students and parents read the St. Vincent Catholic Schools' Agreement for the Acceptable Use of the Schools' Electronic Communication/Technology form and then ask questions if you need help understanding them. Inappropriate use of the Schools' systems will result in the consequences below, including loss of the privilege to use this educational tool.

SOME RULES FOR APPROPRIATE USE:

- Students may only open, modify and delete their own computer files, unless they have specific permission from a faculty member to do otherwise.
- Internet use at school must be directly related to school assignments and projects.
- Students may be assigned an individual account and password (i.e. Accelerated Reading) and may only use the account that they have permission to use.
- Students are responsible at all times for their use of the Schools' Electronic Communication/Technology Systems and must assume personal responsibility to behave ethically and responsibly, even if the technology provides an opportunity to do otherwise.
- Students may only use the computers while under the supervision of the faculty.

SOME INAPPROPRIATE USES:

- Students may not attempt to disable or bypass any of the systems' monitoring, filtering or security measures.
- The Schools' Electronic Communication/Technology Systems may not be used for illegal purposes and other actions that are not in keeping with our Catholic values, such as but not limited to: plagiarizing copyrighted information, introducing a virus or other malicious programs to the system, posting or accepting materials that are abusive, obscene, sexually oriented, threatening (i.e. computer games, CD's, etc.), damaging another's reputation, and other actions that are not in keeping with our Catholic values.
- Purposefully opening, viewing, using or deleting files belonging to another system user without permission.
- Posting personal information about yourself or others (i.e. addresses, phone numbers, pictures, etc.).

CONSEQUENCES FOR INAPPROPRIATE USE:

- Suspension from the use of the Schools' Electronic Communication/Technology Systems.
- Revocation of any use of the Schools' Electronic Communication/Technology Systems and/or other appropriate disciplinary or legal action in accordance with applicable laws and/or the School's policies.
- The Pastor is the final resource in all regulations and decisions regarding this Acceptable Use of the Electronic Communications/Technology Policy.

Due to the young age of the students at St. Vincent de Paul Catholic Elementary School, please explain this policy in an age appropriate manner to your child. Older students are fully capable of reading and understanding this policy. Please read and discuss this policy with your children. Then each child and a parent or guardian must sign and return this form to school.

Our signatures acknowledge that we have read, discussed, understand, and agree to the acceptable use policy of Electronic Communications/Technology Systems at St. Vincent Catholic Schools. For the safety of all students and the systems, we agree to follow these guidelines.

Student Signature _____

Homeroom Teacher: _____

Parent Signature _____

Date: _____