

## **PTO – All Schools Meeting—November 6, 2019**

Meeting began 7:00 pm with the Opening Prayer by Fr Joe

**Present:** Fr Joe, Deacon Rob- Head of Schools, Diane Unterreiner- Elementary Principal, PTO Officers: Natalie Friese & Sue Versemann- Co Presidents, Diana DeWilde & Diane Thurau- Co Vice Presidents, Dawn Schaaf- Treasurer and various teachers, parents, some of the class liaisons.

**Opening Remarks** (Diane T)- thanking the Priests, the parish family, admin/teachers and parents for all the hard work they have put in during the past year with fundraisers, participation in various activities and stepping up to hold offices in various committees to make the PTO as beneficial as it has been!

**Introduction of New Officers and Class Liaisons** (Natalie)- the PTO officers would like to have the present class liaisons finish out this school year (through May 2020) at which time we may vote or transition someone requesting to take the class for the next term. We are going to send out a survey on Survey Monkey to see what thoughts are on this process/term limits.

**Introduction of Lisa (Martin) Selby to take over the role of PTO Secretary** (for 2019-2020 school year), this is to cover the position that was held by Jenny Wheeler, who regretfully had to step down from this role this past summer. Jenny will be missed but we greatfully welcome Lisa!

### **Approval of Minutes and Treasurer reports** (Dawn)

No minutes from last all school PTO meeting in May,

**Financials were reviewed from May-October 2019** with beginning Balance of \$25,933.25 to an ending Balance of \$11,381.59. PTO donated \$18,430.94, the amount allowing the start-up for July 2019 to be \$5000.00 per the by-laws

**Major expenses** being the items purchased or covered by the PTO based on school/administration needs for the 2019-2020 school year: Renaissance Learning Programs for all grades, INTEL programs for the internet/communications usage, various items needed for classes and staff supplies, as well as to pay for Performance food items for the fish fries and the Script gifts that were given to the staff last year in May. Other expenses were from start-ups for 50/50 for home games, popcorn/drinks/bounce house for fan fest and bonfire, and PT Conference Meal.

**Major Revenues** are profits from the fish fry, 50/50 and popcorn/drink sales and parents sending in money for staff gifts in May, Indian Territory Sign sales, various donations for the PT Conference Meal.

**Special Thank You to Tracy Hutson and family** for donating the Kettle Corn Fundraiser for 2 events (Fan-fest and Bonfire)

### **Committee Reports-**

**50/50 Sales** were a success this year, with some winnings being donated back, one night not being claimed, and the liaisons and many parents who gave of time, Tracy Ruch for selling multiple times in the stands, Thanks to Natalie F who donated SV T-shirts she made-(Diane T)

**Fan Fest** overview of attractions and work that went into this event, thanking all staff/students as well as to acknowledge the Military Trailer that seemed to be a big hit- Jennifer Fulford-Headed (present)

**Trunk or Treat** overview that this was the biggest turn out ever seen by trunks and treaters alike. We will try to mark off/assign parking spots next year for better use of space. PTO has decided that if any teachers/staff choose to participate with a decorated trunk that the PTO will donate some funds to help cover the cost of snacks- Christine Heine-Headed (not present at mtg)

**PT Conference Meal for Teachers**, the PTO again provided a meal catered by CM Kitchens for the teachers/administration, PTO received donations to help off-set the cost (Donations by: Intuition Backgrounds (Becky Meyer), Barnes Mart (Justin & Cari), Mark and Maureen Mattingly, Rich DeWilde CPA, Mike Zahner & Associates, David Kapp—Big Thank You! - Diana D

**Imo's Fundraiser Event in January**, Tracy Ruch has volunteered to Chair this activity, we will be selling \$10 Gift Cards, will need to send out a Jupiter Blast to get some volunteers to help organize this activity.

#### **Unfinished Business for May PTO Mtg-**

Brenda Schmidt could prepare a presentation, about 10-15 minutes on a topic of choice/importance to students/parents or any suggestions of topics that would be of interest. Ideas of contacting the West County Psychological Association or Southeast Prevention Resource Center on Be Your Own Influence or perhaps on Social Media issues, smoking/vaping, teen stressors/anxiety.

#### **New Business-**

**K-5<sup>th</sup> Gr FREE Movie Night, Planning for Thursday, Dec 19**, last day of school (half day) before Christmas Break, to be held at the Robinson Convention Center, Drop Off @ 6:00 pm, Movie from 6:30-8:00 pm, Pick up kids by 8:30 pm, PTO will provide light snacks/drinks and kids can come in PJs or comfy clothes/bring sleeping bag/pillow to lay on the floor. We need to pick the movie- no ideas brought up. PTO will send out a couple of choices to see the top picks. Grades 8-12 can get service hours for this! Will have a sign up for kids attending and for Students volunteering for service hours.

**Trivia Night for Jr High**- there is one presently planned by the youth group, PTO is not going to plan one.

#### **Fish Fry Dates: March 6, 13, 27, April 3 2020.**

Reviewed Last year Committee Chairs: Advance Ticket Sales- Lisa Meyer, Frying- Scott Hoffman (yes), Morning Prep- Susan Krauss, Kitchen/Dining- Sonya Dobbelaire (will do 1 night)/Amy Cates, Carry Out/Deliveries- Tammy Holdman, Amy Pecaut(yes)waiting to hear if these commit again this year. Discussed the transition from the # of workers: originally the list of 160 slots needed each Fish Fry, this # has decreased to approx. 125 slots needed the last Fish Fry, the PTO is evaluating how to guide families in sign-ups for helping at the Fish Fry since it is our biggest fundraiser. We have discussed that it is appropriate for each family to assume participation on some level, looking at more specific guidelines from the parish as they are encouraging the all SV school families (even the Pre K families) to look for ways to volunteer time/talents for the benefit of the schools.

#### **Report by School Personnel (administration, educators, support staff)-**

Diane thanked all for participation for all that has been done for the schools, Deacon Rob and Fr Joe voiced praise of the participation and donated funds for the benefit to the schools and to keep costs down.

**Dean Elder from the KC spoke** of the option of the KC to donate the use of the newly renovated dining hall for the future fish fries, based on size of facility vs SV cafeteria, handicapped access elevator, going smoke free, use of the kitchen upstairs and the possibility of other areas to accommodate the full function of the fish fries in the future- the PTO decided to look into the option, officers may go tour the newly renovated KC dining hall in the future to discuss options.

**Announcement about Queen of Hearts** drawing changes from the Alumni

**Closing prayer by Deacon Rob**

**Adjournment of meeting approx. 8:15 pm**

Minutes taken by Dawn Schaaf (Lisa Selby not present to take notes/minutes this meeting)