

St. Vincent de Paul Catholic Schools Parent-Teacher Organization  
Meeting Agenda  
November 3, 2021, at 7:00pm

1. Call to Order
2. Opening Prayer
3. Introduction of Officers (restructured)
  - a. Co-President – Terina Dillahay
  - b. Co-President – Heather Lukefahr
  - c. Vice President – Amy Blyzes
  - d. Secretary – Sarah Meyer
  - e. Treasurer – Nell Larose
4. Approval of Minutes and Treasurers report as published
  - a. Motion for approval of minutes
  - b. Review of the 20-21 Financials and disbursements
    - i. Expenses and income from May – October 2021.
    - ii. Review delegated moneys that are given back to school
5. Communications
  - a. Thank you cards sent for PT Conference Teacher Meal Donations to Christopher Mudd, David & Michelle Kapp, Mark & Maureen Mattingly, Richard T DeWilde CPA, Zahner & Associates and Baer Engineering, LLC.
6. Committee Reports
  - a. Trunk or Treat
  - b. Bonfire
7. Unfinished Business
  - a. Christmas Movie – hoping to have it Robinson Event Center and provide cookies and drinks, possibly a coloring activity as well.
  - b. Class Liaisons
    - i. Asking that they create a Group Me or class Facebook page for communication between PTO and class parents.
    - ii. Need a freshman class liaison
    - iii. Every new kindergarten class needs to be asked for interest
  - c. Still seeking additional PTO Board Member
  - d. Suggestion to look into Venmo or other pay app. Jupiter uses square, but fees are charged.
8. New Business
  - a. Fish Fry
    - i. Dates - March 4<sup>th</sup>, 11<sup>th</sup>, 18<sup>th</sup>, and April 1<sup>st</sup>.
    - ii. Still looking for a Committee Chair to replace Ann Baer
    - iii. Need to schedule 2023 dates available for KC
      1. Scheduling them two weeks in a row with a week off in between works well
    - iv. Slaw debate – Recommended to keep tradition and go back to vinegar
    - v. Need phone line for orders
    - vi. Add chips & wedges as a choice for bulk orders
    - vii. Single plate option that includes two fillets (not cut), chips,

- hushpuppies and slaw, or bulk fish (10 pieces)
- viii. Family package (10 pieces of fish, chips, hushpuppies and slaw)
- ix. Desserts – continue with the same donated cakes, pies, cookies and cupcakes
- x. Schedule Fish Fry Committee meeting for December.
- b. IMO's Fundraiser
- c. Spring Family Movie Night
  - i. Date TBD
  - ii. Spectators to bring lawn chairs or blankets, will get with Todd McDonald regarding screen/sound.
- 9. Report by School Personnel (administration, educators, and support staff)
  - a. Mrs. Sarah Cato
  - b. Mrs. Diane Unterreiner
  - c. Father Joe
- 10. Attendance Drawing
- 11. Adjournment
- 12. Closing Prayer